

Minutes of ALLOTMENT COMMITTEE Meeting of 10<sup>th</sup> February 2026 at 7.00pm at Euxton Allotment Site Office

Councillors present: Cllr E Jones (Chair)  
Cllr D Rigg (Vice Chair)  
Cllr K Reed  
Cllr G Vickers  
Cllr P Fellows

Officers present: A Mayoh L Hardman

Members of the public: 0

1. Apologies – Cllr P Morton (not in attendance)
2. Minutes of meeting held Tuesday 23<sup>rd</sup> September 2025

Cllr Jones updated that the container is now on site for use as storage by the Village Caretakers and gave an update re the Allotment Society. Allotment Officer updated that the fire extinguisher and sand are now on site.

**Resolved:** Minutes of the Allotment Committee held on 23<sup>rd</sup> September 2025 were agreed to be an accurate record and signed by the Chairman.

- 3 Public participation

No members of the public present.

4. Review and Update the Agreement and Licence documents

Committee members reviewed the documents prior to the meeting

The Deputy Clerk reported that the Policy document is due to be amended in October 2026 as it will be 24 months since the last amendment (Minutes 12/09/2024) Cllr Jones requested that Point 9 of the Agreement document be updated to state that vermin on a plot is the responsibility of the Plot Holder. Point 23 to be updated with new email addresses for the Allotment Officer and Clerk.

**Resolved:** Cllr Jones detailed amendments to be made to the Agreement Document which will be carried out by the Deputy Clerk and circulated to all Plot Holders for their information.

5. CCTV options for the site

The Allotment Officer provided viable CCTV options for the site and the Committee discussed whether there is a requirement to have it installed on the allotment site. It was felt that there is no necessity for CCTV at this time.

**Resolved:** Cllr Jones requested that the Agenda item be cancelled with NFA.

6. Update re new storage container

Cllr Jones stated that the storage container is now in place and is stocked with equipment from the Greenside Pavilion enabling better access and working conditions for the Village Caretakers.

**Resolved:** Cllr Jones advised that the storage container is in place with equipment stocked and is working well for the staff.

7. Site reports and considerations

Allotment Officer reported that there are no maintenance issues to be dealt with at present but the paths will require a top dressing after summer. Cllr Jones requested an update on the ditches and the Allotment Officer reported there is some silt which he will attempt to pump out. Cllr Jones suggested if that does not work then it can be dug out when the weather is drier.

**Resolved:** Allotment Officer will monitor the situation and resolve either by use of a pump or digging out once the weather is drier.

8. Update re Going Digital for EPC

Cllr Rigg stated that Going Digital was briefly discussed at the Full Council meeting in January. The Committee discussed the advantages and disadvantages of the matter, Deputy Clerk advised that some paper copies will still need to be provided at meetings for members of the public. Cllr Jones suggested it is trialled as a pilot at the next meeting.

**Resolved:** Cllr Jones approved the request from Cllr Rigg to trial a pilot for Going Digital at the next Allotment Committee meeting.

9. NWIB/IYN 2025 Competition results

Deputy Clerk reported that Euxton Allotment Gardens was again awarded a result of 'Outstanding' by the judges. Applications for the 2026 competition will be sent out in February. The Committee discussed and decided that they would like to enter for 2026.

**Resolved:** Cllr Jones advised that the 2026 application form can be submitted by the Deputy Clerk once circulated and he will put together a booklet/pamphlet for use by the judges when they attend the site.

10. Any other business or information

No matters were raised by the Committee.

**Resolved:** Cllr Jones advised that there were no matters to be discussed.

11. Date of Next Meeting

The next meeting of the Allotment Committee will be 14<sup>th</sup> April 2026

Meeting concluded at 1950 hours.